



To Executive Councillor for Planning & Sustainable Transport:
Councillor Tim Ward

Report Director of Environment

by Director of Resources

Relevant Scrutiny Environment
Committee

26 June 2012

2011/12 Revenue and Capital Outturn, Carry Forwards and Significant Variances

Not a Key Decision

1. Executive summary

1.1 This report presents a summary of the 2011/12 outturn position (actual income and expenditure) for services within the Planning & Sustainable Transport portfolio, compared to the final budget for the year. The position for revenue and capital is reported and variances from budgets are highlighted, together with explanations. Requests to carry forward funding arising from certain budget underspends into 2012/13 are identified.

1.2 It should be noted that this report reflects the reporting structure in place prior to the recent changes in Executive reporting responsibilities.

2. Recommendations

The Executive Councillor is recommended:

- a) To agree the carry forward request for £30,270 as detailed in Appendix C, is to be recommended to Council for approval.
- b) To seek approval from Council to carry forward capital resources to fund rephased net capital spending of £135,000 from 2011/12 into 2012/13, as detailed in Appendix D.

3. Background

Revenue Outturn

- 3.1 The outturn position for the Planning & Sustainable Transport portfolio, compared to final revenue budget, is presented in detail in Appendix A.
- 3.2 Appendix B to this report provides explanations of the main variances.
- 3.3 Appendix C sets out the final list of items, for this service portfolio, for which approval is sought to carry forward unspent budget from 2011/12 to the next financial year, 2012/13.
- 3.4 The overall revenue budget outturn position for the Planning & Sustainable Transport portfolio is set out in the table below:

Planning & Sustainable Transport 2011/12 Revenue Summary	£
Final Budget	1,726,490
Outturn	1,627,398
Variation – (Under)/Overspend for the year	(99,092)
Carry Forward Requests:	30,270
Net Variance	(68,822)

The variance represents 4.0% of the overall portfolio budget for 2011/12.

Capital Outturn

- 3.5 Appendix D shows the outturn position for schemes and programmes within the Planning and Sustainable Transport portfolio, with explanations of variances.
- 3.6 An overall underspend of £116,000 has arisen. £135,000 is due to slippage and rephasing of the capital programmes is required to transfer the budget into 2012/13. £19,000 is in respect of net project overspends of which £17,000 will be funded from Repairs & Renewals funds and £3,000 from the LAPE surplus.

4. Implications

- 4.1 The net variance from final budget, after approvals to carry forward £30,270 budget from 2011/12 to the next financial year, 2012/13, would result in a reduced use of General Fund reserves of £68,222.
- 4.2 In relation to anticipated requests to carry forward revenue budgets into 2012/13 the decisions made may have a number of implications. A decision not to approve a carry forward request will impact on officers' ability to deliver the service or scheme in question and this could have staffing, equal opportunities, environmental and/or community safety implications.

5. Background papers

These background papers were used in the preparation of this report:

- Closedown Working Files 2011/12
- Directors Variance Explanations - March 2012
- Capital Monitoring Reports - March 2012
- Budgetary Control Reports to 31 March 2012

6. Appendices

- Appendix A - Revenue Budget 2011/12 - Outturn
- Appendix B - Revenue Budget 2011/12 - Major Variances from Final Revenue Budgets
- Appendix C - Revenue Budget 2011/12 - Carry Forward Requests
- Appendix D - Capital Budget 2011/12 - Outturn

7. Inspection of papers

To inspect the background papers or if you have a query on the report please contact:

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Planning & Sustainable Transport / Environment Scrutiny Committee

Revenue Budget - 2011/12 Outturn

Service Grouping	Original Budget £	Final Budget £	Outturn	Variation - Final Budget & Outturn Increase / (Decrease) £	Carry Forward Requests - see Appendix C £	Net Variance £
Environment - Parking Services						
Car Parks	(1,794,490)	(1,909,560)	(1,867,726)	41,834	0	41,834
Shopmobility	91,510	104,630	96,265	(8,365)	0	(8,365)
	(1,702,980)	(1,804,930)	(1,771,462)	33,468	0	33,468
Environment - Planning						
Recharges - Head of Planning	0	476,550	416,230	(60,320)	0	(60,320)
Concessionary Fares	22,970	0	6,307	6,307	0	6,307
Building Control Fee Earning	0	0	(40,409)	(40,409)	0	(40,409)
Building Control Other	315,540	338,580	294,517	(44,063)	0	(44,063)
City Development	625,650	1,208,960	1,098,679	(110,281)	0	(110,281)
Considerate Contractors Scheme	9,580	4,300	4,270	(30)	0	(30)
Local Delivery Vehicle (LDV) - Major Sites	0	10,000	8,016	(1,984)	0	(1,984)
One year extension of growth-related fixed term posts	873,900	0	0	0	0	0
New Neighbourhoods	0	(71,040)	105,899	176,939	0	176,939
Planning Policy	860,430	549,010	544,752	(4,258)	0	(4,258)
Conservation & Design	490,890	0	0	0	0	0
Head of Joint Urban Design	238,650	0	0	0	0	0
Urban Design & Conservation	0	417,540	389,641	(27,899)	30,270	2,371
Public Transport Subsidy	121,820	115,820	106,828	(8,992)	0	(8,992)
Taxicard Service	118,710	112,780	100,704	(12,076)	0	(12,076)
Transport Initiatives for the Disabled	34,400	50,110	48,110	(2,000)	0	(2,000)
	3,712,540	3,212,610	3,083,543	(129,067)	30,270	(98,797)
Environment - Streets and Open Spaces						
Bus Shelters	30,780	30,780	27,250	(3,530)	0	(3,530)
Street Name Plates	37,140	37,140	34,000	(3,140)	0	(3,140)
Highways Schemes General	84,970	79,660	81,495	1,835	0	1,835
Walking & Cycling Strategy	11,290	11,290	9,444	(1,846)	0	(1,846)
Flood Risk Management	100,460	100,460	102,909	2,449	0	2,449
	264,640	259,330	255,098	(4,232)	0	(4,232)
Environment - Director & Business & Information Service (BIS)						
	0	0	0	0	0	0
Urban Growth Project Management	2,170	59,480	60,219	739	0	739
	2,170	59,480	60,219	739	0	739
Total Net Budget	2,276,370	1,726,490	1,627,398	(99,092)	30,270	(68,822)

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Revenue Budget - 2011/12 Outturn

Service Grouping	Original Budget £	Final Budget £	Outturn	Variation - Final Budget & Outturn Increase / (Decrease) £	Carry Forward Requests - see Appendix C £	Net Variance £
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Changes between original and final budgets may be made to reflect:

- portfolio and departmental restructuring
- approved budget carry forwards from the previous financial year
- technical adjustments, including changes to the capital accounting regime
- virements approved under the Council's constitution
- additional external revenue funding not originally budgeted for

and are detailed and approved:

- in the June committee cycle (outturn reporting and carry forward requests)
- in September (as part of the Medium Term Strategy (MTS))
- in the January committee cycle (as part of the budget setting report)
- and via technical adjustments/virements throughout the year

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Revenue Budget 2011/12 - Major Variances from Final Revenue Budgets

Service Grouping	Reason for Variance	Amount £	Contact
Car Parks	<p>Environment - Parking Services</p> <p>Parking Services were almost within target for 2011/12 with a net overall underachievement of £21,434. Income was impacted by the general downturn and also adversely affected particularly by the road works during March in East Road (Grafton East), Parkside closure for refurbishment and loss of the ice skating rink (Queen Anne Terrace). This was offset to a large degree by increased income arising from changes in the County parking arrangements and charges at Castle Hill Car Park, whilst generally containing expenditure within planned budgets.</p> <p>Note that charges for Legal Services have been changed from a historic Service Level Agreement to an actual time-recording basis for 2011/12 so, although these charges have been met from Council budgets overall, there may be variances within individual services and in this case the charges appear as a budget variance of £20,400.</p>	41,834	Paul Necus
Recharges - Head of Planning	<p>Environment - Planning</p> <p>Note that charges for Legal Services have been changed from a historic Service Level Agreement to an actual time-recording basis for 2011/12 so, although these charges have been met from Council budgets overall, there may be variances within individual services and in this case the charges appear as a budget variance of £60,320.</p>	(60,320)	Patsy Dell

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Revenue Budget 2011/12 - Major Variances from Final Revenue Budgets

Service Grouping	Reason for Variance	Amount £	Contact
Building Control - Fee Earning	<p>The Building (Local Authority Charges) Regulations 2010 state that where there are no surpluses held in the Building Control earmarked reserve to fund an in-year deficit, this must be met from General Fund reserves and 'replenished' the following year. Therefore the 2011/12 surplus offsets the deficit made in 2010/11. Fee income was within 1% of the budget forecast. Variance due to underspend on salaries & employee costs (vacancy of 0.3 FTE) consultant fees, publicity, office supplies and IT services.</p>	(40,409)	Patsy Dell
Building Control - Other	<p>Due to underspend on salary and employee costs, consultant costs, office supplies and IT services. Income was also greater than forecast due to higher than expected income from new Street Name and Numbering Charges and receipt of legal costs following successful prosecution in 2011.</p>	(44,063)	Patsy Dell

Planning & Sustainable Transport / Environment Scrutiny Committee

Revenue Budget 2011/12 - Major Variances from Final Revenue Budgets

Service Grouping	Reason for Variance	Amount £	Contact
City Development	<p>Variance partly due to underspends on employee costs, as the Principal Enforcement Officer post remained vacant and new vacancies have arisen. Temporary staff and recruitment costs have exceeded budgets, because it has proven difficult to recruit to vacant posts, despite the buoyant job market. Savings due to vacancies in the Business and Information Services team (BIS) have resulted in a reduced recharge of nearly £35k. Note that charges for Legal Services have been changed from a historic Service Level Agreement to an actual time-recording basis for 2011/12 so, although these charges have been met from Council budgets overall, there may be variances within individual services and in this case the charges appear as a budget variance of £40.5k.</p>	(110,281)	Patsy Dell
New Neighbourhoods	<p>Under-achievement against fee income projections mainly due to delayed submission of three large reserved matters applications for Clay Farm (x2) and Bell School (due to appeal). However, these will still be submitted during early-mid 2012/13.</p>	176,939	Patsy Dell
Urban Design & Conservation	<p>Underspend mainly due to delays in completion of the Pro-Active Conservation programme. A request to carry forward the unspent budget is included in Appendix C.</p>	(27,899)	Patsy Dell

Planning & Sustainable Transport / Environment Scrutiny Committee

Revenue Budget 2011/12 - Carry Forward Requests

Request to Carry Forward Budgets from 2011/12 into 2012/13 and future years

Item		Final Request £	Contact
1	<p>Director of Environment</p> <p>Pro-Active Conservation -To complete the remaining priorities of the work programme as at agreed at Environment Scrutiny Committee in March 2012 ref 12/123/ENV (improved use of IT for cataloguing Listed Building information, Conservation Area reviews, wall painting signage)</p>	30,270	Patsy Dell
	<p>Total Carry Forward Requests for Planning & Sustainable Transport Portfolio / Environment Scrutiny Committee</p>	30,270	

Planning and Sustainable Transport Portfolio / Environment Scrutiny Committee

Capital Budget 2011/12 - Outturn

Capital Ref	Description	Lead Officer	Original Budget £000	Final Budget £000	Outturn £000	Variance - Outturn compared to Final Budget £000	Re-phase Spend £000	Over / (Under) Spend £000	Variance Explanation / Comments
SC366	Green Parking Bays	S Cleary	3	0	2	2	(2)	0	Project complete.
SC368	GIS Phase 2 & 3	P Boucher	0	1	0	(1)	0	(1)	Project complete.
SC416	UNiform e-consultee Access Module	P Boucher	0	2	0	(2)	2	0	Awaiting final invoice for Phase 1 - supplier has been chased. Phase 2 to be programmed, awaiting IDOX development.
SC417	Development of UNiform System	P Boucher	12	0	0	0	0	0	Budget rephased to 2012/13 at January 2012 committee.
SC420	Corrosion Monitoring System at Park Street	S Cleary	0	1	1	0	0	0	Project complete. Results of monitoring to be delivered over next 9 months.
SC439	LED Lighting - Grand Arcade Annex Car Park	S Cleary	120	115	100	(15)	15	0	Lights installed, awaiting final invoices from contractors.
SC445	Monitors for use with Document Management System	P Boucher	0	6	4	(2)	2	0	Project expected to be completed by end of May 2012.
SC448	Rebuild Grafton West Car Park Wall at Salmon Lane	S Cleary	100	77	94	17	0	17	Project complete.
SC449	Holy Trinity War Memorial Shelter	G Richardson	0	23	12	(11)	11	0	Project has commenced. Contractors on site. Works will take twelve weeks. Project completion will be into next financial year.
SC505	Land Explorer Software	G Richardson	10	0	0	0	0	0	Budget rephased to 2012/13 at January 2012 committee.
SC506	Replacement Grand Arcade Car Park Pay on Foot Machines	S Cleary	0	0	3	3	(3)	0	Project commenced and on schedule.
SC510	Chip & Pin Upgrade in Car Parks	S Cleary	40	77	80	3	0	3	Project complete.

Planning and Sustainable Transport Portfolio / Environment Scrutiny Committee

Capital Budget 2011/12 - Outturn

Capital Ref	Description	Lead Officer	Original Budget £000	Final Budget £000	Outturn £000	Variance - Outturn compared to Final Budget £000	Re-phase Spend £000	Over / (Under) Spend £000	Variance Explanation / Comments
SC516	Relocation Grand Arcade Car Park Control Room	S Cleary	0	70	25	(45)	45	0	Project due to be completed by June 2012.
Total Projects			285	372	321	(51)	70	19	
PR007	Cycleways	A Preston	240	7	7	0		0	A Project Appraisal will be submitted to Asset Management Group (AMG) and Environment Scrutiny Committee for approval in June to commence the implementation of the Downhams Lane and Perne Rd/Radegund Road schemes, totalling £140k.
PR014	Environmental Safety Fund	D Foley-Norman	0	5	0	(5)	5	0	£5k to be used for Rackham Close Project in 2012/13. Further projects suggested as part of this years EIP programme are eligible for funding should they be adopted by the Area Committee in question.
PR018	Bus Shelters	A Preston	221	64	4	(60)	60	0	Current resource levels mean that this project has been delayed and will not be able to start until the Project Delivery team is fully resourced. Completion therefore now envisaged by April 2013.
PR019	Car Parks Infrastructure and Equipment Replacement Programme	S Cleary	722	0	0	0	0	0	Budget rephased to 2012/13 at January 2012 committee.
Total Programmes			1,183	76	11	(65)	65	0	

Planning and Sustainable Transport Portfolio / Environment Scrutiny Committee

Capital Budget 2011/12 - Outturn

Capital Ref	Description	Lead Officer	Original Budget £000	Final Budget £000	Outturn £000	Variance - Outturn compared to Final Budget £000	Re-phase Spend £000	Over / (Under) Spend £000	Variance Explanation / Comments
Total for Planning and Sustainable Transport			1,468	448	332	(116)	135	19	

Changes between original and final budgets may be made to reflect:

- rephased capital spend from the previous financial year
- rephased capital spend into future financial periods
- approval of new capital programmes and projects

and are detailed and approved:

- in the June committee cycle (outturn reporting and carry forward requests)
- in September (as part of the Medium Term Strategy (MTS))
- in the January committee cycle (as part of the budget setting report)